



REAL ESTATE EXPLAINED
Giving YOU the Knowledge

REFUND AND TRANSFER POLICY

- **Full fee** payment for Continuing Professional Development (CPD) and Certificate of Registration (COR) classes is payable 14 days prior to the commencement of training.
- **Initial fee** payment of \$1,000 for Real Estate License course is payable 14 days prior to the commencement of training. The total cost of this course is \$3,300.00 (no GST is incurred) or \$3,800 depending on participant experience, which are both payable by instalments:

Fees include all resource material which will be supplied solely by **REAL ESTATE EXPLAINED**. No additional texts are necessary.

There are no refunds for cancellations less than 24 hours prior to commencement of the training. For cancellations more than ten (10) days prior to the training course, an administration fee of 20% of the course fee will apply. For cancellations less than ten (10) days prior to the training course, REE will transfer your enrolment to another date but no refund will apply.

For course transfers less than 24 hours prior to the commencement of the training, an administration fee of 50% of the course fee will apply.

At the successful conclusion of the entire course the participant will be issued the relevant Certificate or Statement of Attainment by **REAL ESTATE EXPLAINED**. Should the participant require this to be re-printed, at any time, there will be a fee of \$50.00 of each original certificate or statement issued.

For assessments that are deemed "Not Yet Competent" the participant is provided with two (2) opportunities for resubmission, both at no additional cost. Should the assessment continue to be deemed "Not Yet Competent" the participant may be asked to re-enrol in that subject, at 50% the usual fee. If the participant believes that the finding is unjustified, there is provision for appeal (See Appeals policy).