



REAL ESTATE EXPLAINED
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PARTICIPANT APPEALS POLICY

REE provides an opportunity for all clients to appeal assessment decisions. All students are given the provision of appeal, if they believe that they have been unjustly or unfairly deemed Not Yet Competent. REE respects this right and has developed the below procedure to ensure that the clients' rights are met.

This process applies to appeals by students in relation to academic decisions or procedural matters. If students wish to appeal against an assessment decision, they have the following avenues of appeal:

1. They can approach the assessor informally.
2. If the appellant is dissatisfied with the assessor's decision, they have a further right to formally appeal to the Training Coordinator and present his/her case. This appeal must be in writing, with the record of interactions attached.
3. If the appellant is dissatisfied with the decision of the Training Coordinator, following the presentation of their formal appeal, they have a further right to resubmit their Appeals Form to the Chief Executive Officer.
4. Following consideration of the appeal, each appellant will be provided with a written statement of the appeals outcome, including reasons for the decision.

Should the student decide to appeal their final notice of assessment, they will need to retain all assessments and return them to REE within the appeal period (28 days from the completion of the course).